

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION:

ANDHRA PRADESH::HYDERABAD

Present: K. Sandhya Rani, I.Po.S.,

Rc.No.73/IT-Cell/2016

Dated: 01 /07/2016

Sub:- School Education - Creation of Teacher Data Base - updation of teacher data base by the individual concerned -certain information communicated - Reg.

Ref:- This office procs even No. dt 30-04-2016, 20/05/2016 ,25/05/2016, 03/06/2016, 13/06/2016 and 29-06-2016

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The attention of District Educational Officers in the state is invited to the references above, wherein necessary instructions are issued to all the Teachers/Headmasters/Mandal Educational Officers/Deputy Educational Officers to update teachers' information by the individual concerned and complete the process on or before 10-07-2016 without fail.

In this context it is informed that certain clarifications are being received for updating Teacher Information System. Accordingly to accommodate such grievances the following system has put in place for resolving the grievances / clarifications arise while filling up the application form.

1. A Help Line no 040-66675282 is made available on all working days from 09.00 AM to 06.00 PM
2. A Request Tracking System i.e., (RTS) is provided, to register the complaint at the time of filling up of application form and will be replied / resolved within maximum of 72 hours.
3. FAQs (Frequently Asked Questions) is also provided in web to the teachers may read the FAQs before filling of application form (or) may visit to see the clarifications arise by the individual during filling of form.
4. Cadre strength updation will be available from 04-07-2016 for updating for newly recruited teachers and updating existing cadre strength (Inter District Transfers or General transfers effected) if any, at DEO logins.
5. The confirmation login will be provided to the concerned immediate authority (MEO/DYEO) for confirming the application submitted by the teacher through online for verifying the particulars with Service Registers.

Therefore, all the District Educational Officers in the state are directed to give instructions to the concerned MEO/Dy EO for verification of form of the teacher through online with Service registers and may be updated in accordance with rules along with authorisation letter from the teacher. Modifications may be noted separately for quick identification / updation of the teacher details and taking further course of action.

The above instructions shall be followed scrupulously.

  
For Commissioner of School of Education

To

All the Regional Joint Director of School Education in the state.

All the District Educational Officers in the state.

Copy submitted to the Principal Secretary of School Education, Govt. of A.P., for favour of kind information.