

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Finance Department – Comprehensive Financial Management System (CFMS) – Human Resources Management under CFMS - Online Collection of Employees' data through Web-based application for implementation of HRMS Module and issue of Health Cards – Extension of time to upload the data - Further Orders – Issued.

FINANCE (SMPC.II) DEPARTMENT

G.O.Ms.No. 37

Dated: 10.02.2014

Read the following:

1. G.O.Ms.No.334, Finance (SMPC.II) Department, dated: 13.12.2013.
2. Circular Memo No. 32708-A/333/A2/SMPC.II/2013, Dated: 28.12.2013.
3. G.O.Ms.No.16, Finance (SMPC.II) Department, dated: 18.01.2014.
4. G.O.Ms.No.22, Finance (SMPC.II) Department, dated: 28.01.2014.

ORDER:

In the Government Order first read above, Government issued instructions to all the Drawing and Disbursing Officers (DDOs) to collect and upload data of all categories of employees including contract employees and outsourced personnel through the web based application by 5th January, 2014. In the Circular Memo second read above Government have issued certain clarifications on the data being collected and also extended the time for online submission of data upto 18th January, 2014. The Government has further reviewed the progress and technical difficulties and issued orders in the reference third and fourth read above extended the time for submission of data upto 27th January, 2014 and 01stFebruary, 2014 respectively.

2. Several Drawing and Disbursing Officers and employees associations have brought to the notice of the Government that certain DDOs in the rural areas are experiencing internet connectivity problems and that they have to go to the district headquarters to upload the information. They have, therefore, requested for extension of time for the entry of employee records.

3. After reviewing the progress and considering the request for extension of time, Government hereby extend the time for uploading the data of employees including final submission (where entry is not done) upto February 25, 2014 with a clear indication that no further extension of time will be given in any circumstances. However, the data already entered shall be submitted before 11.02.2014 in order that further action can be taken with regard to issue of health cards to such employees whose data is readily available. DDOs have to therefore to confirm/submit those records in the web application before February 11, 2014.

4. Government also reiterate that the data of all categories of employees including the contract employees and the persons hired on outsourcing basis shall be entered without fail. All the DDOs and the appointing authorities shall note that the any claims relating to the persons whose details are not entered, will not be admitted in the PAO or the Treasuries and therefore they should ensure that the data of all employees of all types of employment is entered accurately and failure in this regard will lead to disciplinary action being initiated against them.

(P.T.O.)

::2::

5. The other instructions issued in the references read above hold good and the pay bill of the employees for the month of March, 2014 shall be passed only after the submission of their data.
6. All the DDOs and the departmental officers and unit officers of all the departments should adhere to the above instructions.
7. The District Collectors shall review the progress with all the unit officers in the district and ensure that the data is uploaded before February 25, 2014.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr. P.V.RAMESH
PRINCIPAL SECRETARY TO GOVERNMENT

To

All Special Chief Secretaries / Principal Secretaries / Secretaries to Government
All Departments of Secretariat.

All Heads of Departments including Collectors, Superintendents of Police and District Judges.

The Principal Secretary to Governor of Andhra Pradesh, Hyderabad.

The Principal Secretary to the Chief Minister and Private Secretaries to all Ministers.

The Registrar General, A.P. High Court, Hyderabad (with a covering letter).

The Registrar, A.P. Administrative Tribunal, Hyderabad (with a covering letter).

All the Drawing and Disbursing Officers through the STO/DTO/PAO concerned.

The Director of Treasuries & Accounts, AP, Hyderabad

The Director of State Audit, A.P., Hyderabad

The Pay & Accounts Officer, A.P., Hyderabad.

The Director of Works Accounts, A.P., Hyderabad

The Secretary, A.P. Public Service Commission, Hyderabad (with a covering letter).

All the Joint Directors of Works Projects.

All the District Treasury Officers.

All the Chief Executive Officers of all Zilla Parishads.

All the District Educational Officers.

All the Commissioners/Special Officers of the Municipalities/Corporations.

All the Recognized Service Associations.

Copy to:

The Principal Accountant General (Audit – I), A.P., Hyderabad.

The Principal Accountant General (Audit – II) AP, Hyderabad.

The Accountant General (A & E) A.P., Hyderabad.

Director General, Centre for Good Governance(CGG).

Project Manager, M/s NIIT Technologies Ltd.

Project Manager, PMU of CFMS.

SF/SCs.

//FORWARDED :: BY ORDER//

SECTION OFFICER